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FILE *Reports 5-***11 DEC 1980**

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM: [REDACTED]
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 4 December 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 4 - 10 December 1980 were highlighted by the following items:

a. On 5 December, the Chief, Information Systems Security Group and a representative of the Office of Communications briefed staff personnel in EUR Division regarding results of a recently completed overseas survey trip to [REDACTED] Location and control of Delta Data terminals within [REDACTED] [REDACTED] scheduled for early 1981 (for CRAFT) and formulation of a comprehensive security plan were subjects covered. A similar briefing was given to the Deputy Chief, Information Management Staff, DO, on 3 December. (C)

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b. The Security Education Group hosted, for the Director of Security, a preview of an unclassified film, "Confidentially Speaking," which deals with the telephone security threat in the U. S. Government. The film, produced by the Department of Commerce, National Telecommunications and Information Agency, will be available for use in the office awareness program in early spring 1981. (U)

c. The fact-gathering portion of the comprehensive security audit of the Intelligence Community Staff has been completed. The two auditors are now in the process of finalizing their recommendations. Once the recommendations have been concurred in within the Office of Security, a series of briefings will be held with Intelligence Community Staff officials regarding the results of the audit. (U)

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d. Security support was provided to NFAC officials testifying before the House Appropriations Defense Subcommittee on 9 December. The support included a technical inspection of the hearing room, counteraudio monitoring during the hearing, and escort service for the classified transcripts. The subject of the NFAC official's testimony was the Polish situation. (U)

e. On 4 December, the [redacted] met and assisted [redacted] and his party through United States entry procedures upon their arrival at John F. Kennedy Airport. No problems or incidents were reported. (C)

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f. Industrial security audits were completed at four contractor facilities in Massachusetts. (U)

g. A member of the Safety Group, who has been conducting safety and health inspections in NE, EUR and AF overseas areas since 10 November, has arrived in [redacted] and is expected to complete the trip by 12 December 1980. (U)

h. A member of the Safety Group conducted comprehensive safety and health surveys of the FBIS, [redacted] facilities and the [redacted] [redacted] (U)

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